

Name of Lecturer:-	Mansit Kaur	Class :-	B.com - IInd (Semester - IV th)
Department :-	Commerce	Name of Subject :-	Financial Management
January			
Week -1 (1-6)	CH-1 Nature and Scope of Financial Management → Concept & Importance functions, Objectives, Scope, Organisation of Finance Function. CH-2 Financial Planning → Need, Importance, Drafting of a Plan.		
Note :-	7 Jan - Sunday		
Week -2 (8-13)	CH-4 Financial Forecasting → Meaning, Benefits, Techniques of Financial Forecasting. Discussion of Short Questions.		
Note :-	14 Jan - Sunday		
Week -3 (15-20)	CH-11 Management of Working Capital → Meaning, Need, types and Determinants of Working Capital. (Revision/Test)		
Note :-	21 Jan - Sunday		
Week -4 (22-27)	Illustrations of Working Capital.		
Note :-	22 Jan - Vasant Panchami, 24 Jan - Sir Chhotu Ram Jayanti, 26 Jan - Republic Day, 28 Jan - Sunday		
Week -5 (29-31)	Continued Illustrations of Working Capital and Discussion of Exercise Questions.		
Note :-			
February			
Week -1 (1-3)	CH-5 Source of Finance - I Meaning of Sources, shares, Types, Characteristics, Advantages, Disadvantages.		
Note :-	4 Feb - Sunday		
Week -2 (5-10)	Continuing CH-5 → Preference Shares Meaning, Characteristics, Advantages, Disadvantages, Ploughing Back of Profits, Zero Interest Bonds.		
Note :-	10 Feb - Maharshi Dayanand Saraswati Jayanti, 11 Feb - Sunday		
Week -3 (12-17)	CH-6 Meaning of Debentures, types, Importance and Limitations Lease Financing, Advantages & Limitations.		
Note :-	13 Feb - Maha Shivratri, 18 Feb - Sunday		
Week -4 (19-24)	Revision of the above Syllabus and (Assessment File - work - I) and (Assessment Test - I)		
Note :-	25 Feb - Sunday		
Week -5 (26-28)	CH-13 → Management of Receivables → Factors, Purpose, Cost of Investment and Aspects of Receivable Management.		
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